

June 27, 2016

The Secretary
BSE Limited
Corporate Relationship Department,
1st Floor, New Trading Ring,
Rotunda Building, P.J.Tower Dalal Street,
Fort, Mumbai – 400001
corp.relations@bseindia.com

The Manager
Listing Department
National Stock Exchange of India Ltd.
Exchange Plaza, C-1, Block G, 5th Floor,
Bandra-Kurla Complex
Bandra (E), Mumbai – 400051
cmlist@nse.co.in

The Manager
National Securities Depository Ltd.
4th floor, "A" Wing, Trade World
Kamala Mills Compound
Senapati Bapat Marg, Lower Parel
Mumbai-400013
info@nsdl.co.in, kaustubhv@nsdl.co.in

The Manager
Central Depository Services (India) Ltd.
Phiroze Jeejeebhoy Tower
17th floor, Dalal Street
Mumbai-400001
rakesh@cdslindia.com, urmilac@cdslindia.com

Dear Sir,

This is to inform you that:

1. The 5th Annual General Meeting (AGM) of the Members of Orient Cement Limited will be held on Saturday, 23rd day of July 2016 at 2:00 P.M at Unit –VIII, Plot No. 7, Bhoinagar, Bhubaneswar-751012, Odisha.
2. The Register of Members and Share Transfer Books of the Company will remain closed from Tuesday, July 19, 2016 to Saturday, July 23, 2016, both days inclusive, for annual closing and determining the entitlement of the shareholders to the final dividend for 2015-16.
3. The dividend on Equity Shares, if declared at the AGM, will be credited / dispatched by August 5th, 2016 to those members whose names shall appear on the Company's Register of Members as on book closure date and in respect of the shares held in dematerialized form, the dividend will be paid to members whose names are furnished by National Securities Depository Limited and Central Depository Services (India) Limited as beneficial owners as on the close of business hours on **Monday, July, 18th, 2016**.
4. Mr. Atul Kumar Labh, Practicing Company Secretary (Membership No. FCS - 4848 / CP - 3238), has been appointed as Scrutinizer to scrutinize the e-voting process in a fair and transparent manner.
5. The remote e-voting period commences on July 20, 2016 (9:00 A.M.) and ends on July 22, 2016 (5:00 P.M.). During this period members' of the Company, holding shares either in physical form or in dematerialised form, as on the cut-off date of July 18, 2016, may cast their vote by remote e-voting. Any person, who acquires shares of the Company and become member of the Company after dispatch of the notice and holding shares as on the cut-off date i.e. July 18, 2016, may obtain the login ID and password by sending a request at

Orient Cement Limited

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Registered Office: Unit VIII, Plot No. 7, Bhoinagar, Bhubaneswar, Odisha 751012, India www.orientcement.com

CIN No.: L26940OR2011PLC013933

evoting @nsdl.co.in or Issuer/RTA. However, if you are already registered with NSDL for remote e-voting then you can use your existing user ID and password for casting your vote.

Kindly take the same on record.

Thanking you,

Yours sincerely,

For Orient Cement Limited



Deepanjali Gulati
(Company Secretary)

CC: Mr. Ajay Dalal
Unit: Orient Cement Limited
MCS Share Transfer Agent Limited,
F-65, Okhla Industrial Area,
Phase-I, New Delhi-110 020